

ST. JOSEPH CATHOLIC SCHOOL



New Student Reference Form

This reference form is confidential and should be mailed in an enclosed, self-addressed envelope. Any reference form returned to the school personally by a parent will not be accepted.

Part A: To be completed by the parent of the student

Name of Student: _____

Present Grade of Student: _____ Applying for Grade _____

Present School of Student: _____

Address of School: _____

Part B: To be completed by Teacher/Administrator of student applying for admittance

Name of Teacher/Administrator: _____

Position: _____ Number you can be reached at: _____

How long have you known the student: _____

Please complete the following evaluation using 1 as the highest and 5 as the lowest.

	1	2	3	4	5
Completes assignments in a timely manner					
Consistently attains high academic goals					
Participates well in class					
Produces quality work					
Assists students who may be having difficulty when called upon to do so					
Works independently					
Has developed a good rapport with peers					
Has developed a good rapport with faculty and staff					
Displays a good sense of social justice/fairness					
Displays good common sense					
Follows directions					
Follows rules and regulations of the school and classroom					

(Please see the back)

Please circle your response:

1. In the area of math, to the best of your knowledge, is the student performing academically:

is in an ESE/pullout class below grade level at grade level above grade level
honors/advanced

2. In the area of reading/language arts, to the best of your knowledge, is the student performing academically:

is in an ESE/pullout class below grade level at grade level above grade level
honors/advanced

3. To the best of your knowledge, has the student ever been suspended from school?

Yes (please provide reason below in additional information space) No

4. To the best of your knowledge, do the parents actively participate in the school and support the school and its policies?

Yes No

5. In regard to this student's admittance to St. Joseph Catholic School, would you:

highly recommend recommend recommend with reservations not recommend

Please call me to discuss my recommendation: Phone number: _____

Please provide any additional information that you feel would be helpful in regard to this child:

Thank you for completing the evaluation.