



Dear Parents,

Welcome! Here are a few notes about pick-up off procedures. For your children's safety in the morning we are asking everyone to remember the following procedures...

- Please drive slowly and walk up to pick up your children. Teachers need to see who is collecting the children for their safety.
- Please make sure all pick-up persons are on your approved pick-up list. For your children's safety, teachers may ask to see a driver's license or may send an unknown pick-up to the office for verification.
- Please arrive no sooner than ten minutes before your eldest child dismisses. If you have multiple children, please park in the eldest child's lane.
- If it is raining, a Monday, or the first Friday of the month, it is walk-up-pick-up. If it is raining, BABY ON BOARD parents (only) please use the St. Joseph lane for pick-up.

Please note the exit directions and follow the direction indicated for your lane.

Thank you in advance for your help and cooperation!